



HOUSING PORTAL HINTS JULY 2021

When should I contact DAIL?

- when the home provider moves
- when you are not able to approve a Case
- when you get an error message
- when you cannot approve a Shared Location Request
- when someone sends you a Shared Location Request and you do not have a participant in the home
- when you have entered information in error
- when you find a duplicate name or address
- when there has been construction at the home
- when there might be a reason for a new inspection before the expiration date
- when a shared living provider is not living in the same home as the participant

Please contact DAIL for any unusual situation, any type of question, any issues with entering information in the Housing Portal or when any additional input is needed!

AHS.DAILHousingPortal@vermont.gov

<https://ddsd.vermont.gov/housing-safety-and-accessibility-process>